

# Good Neighbour Collective

## Terms of Reference



### **Purpose**

The purpose of the Good Neighbour Collective is to ensure that the voices of the Town of Newmarket Ward 5 community are heard, helping to ensure that the York Region Mental Health Community Care Centre not only serves those in need but also integrates seamlessly into the surrounding neighbourhood.

### **Membership**

The Good Neighbour Collective will be comprised of:

1. The CEO of CMHA York Region & South Simcoe
2. The Town of Newmarket Ward 5 Councillor
3. Up to 5 Members of the Town of Newmarket near the Centre.

### **Responsibilities**

1. Facilitate transparent, open, and responsive two-way communication between the CMHA YRSS Project Team, members of the community immediately surrounding the Centre, and the Town of Newmarket.
2. Proactively address issues of concern related to the construction and operation of the Centre raised by the local community.
3. Proactively identify strategies which will assist in the seamless and positive integration of the Centre into the local community.

### **Chair**

The CEO of CMHA York Region South Simcoe and the Ward Councillor will serve as Co-Chairs of the Good Neighbour Collective.

### **Quorum**

A majority of the members of the Good Neighbour Collective shall constitute a quorum.

### **Decision-Making**

Decisions of the Good Neighbour Collective shall be made by a majority vote of the members present at a meeting of the Good Neighbour Collective.

### **Reporting**

The Good Neighbour Collective shall report through its Co-Chairs to the CMHA York Region South Simcoe Executive Leadership Team.

### **Meetings**

The Good Neighbour Collective shall meet at least semi-annually and at the call of the Co-Chair(s).

### **Amendment**

The Good Neighbour Collective shall annually review these Terms of Reference and make recommendations for revisions to the CMHA York Region South Simcoe Executive Management Team and Town of Newmarket as appropriate.